ADA✴Audio
CONFERENCE

"*ADA Anniversary Update: 23 Years Later*"

Rebecca Bond, *Chief, Disability Rights Section, Civil Rights Division, U.S. Department of Justice*

Sally Conway, *Deputy Chief, Disability Rights Section, Civil Rights Division, U.S. Department of Justice*

Joyce Walker–Jones, *Attorney Advisory, Office of Legal Counsel, U.S. Equal Employment Opportunity Commission*

Tuesday, July 16, 2013 1:00 to 2:30 pm Central

*NOTE: 90 Minute Session

Instructions

Supplemental material for participants to download/print:
   1) **There are no handout materials for this session.   The presenters will have a dialogue with the audience and engage in a question and answer period.**

To Access the Audio Conference via Telephone:

❑ **Connect to the call 15 minutes before the session start time:** This session will be a telephone conference call. It can take several minutes for the operator to connect your site, please dial into the session 10-15 minutes in advance so that the program can begin promptly at 1 pm Central.

Dial toll-free. (866) 259-6033. Indicate to the operator you are calling for the program "ADA Anniversary Update: 23 Years Later**" and the Verbal Pass Code is** 1604015. Provide the operator with the name of your organization, the number of participants on your call and the telephone number you are calling from.

The ADA Audio Conference Series is Coordinated by the Great Lakes ADA Center

1640 West Roosevelt Road, Rm. 405, Chicago, IL 60608   (877) 232-1990 (Voice/TTY)

SPECIAL NOTE:
Real-Time Captioning will be provided via the Blackboard Collaborate Webinar V12.5 Platform.

Preparing Your Technology for Blackboard Collaborate V12.5 Platform If Viewing Captioning on-line: If you have not used the Blackboard Collaborate Webinar V12.5 Platform previously and plan to log into the on-line webinar system to access Real-Time Captioning it is important that you verify that your system is able to access the program.

To check if you have the correct Configuration. **Follow the steps below:**

1. Go to http://support.blackboardcollaborate.com

2. Click First Time Users for Blackboard Collaborate Webinar Platform

3. Follow instructions for Step 1 and 2

Screen Reader Users: There are specific steps that must be taken to ensure that you are able to access the features of the webinar system and fully participate. A copy of the instructions is available on the "Session Materials" page for this program. It is strongly recommended that you review this information in advance of the session.

How to connect to the Webinar Platform to view the Real-Time Captioning:
The link for this session will be available under "Session Materials" 45 minutes prior to the scheduled start time for the session on July 16, 2013.

Webinar Platform Login Name: Use your full name used when you registered for this session. We will be tracking attendance for continuing education purposes using your name.

Questions or problems using the Blackboard Collaborate platform should be directed to 877-232-1990 V/TTY or adaconferences@adagreatlakes.org

❑ **Submitting questions before the session:** Questions can be submitted in advance or the same day of the session by e-mail to webinars@ada-audio.org, include "ADA Anniversary" in the subject line, also include your name and phone number in the submittal to facilitate follow-up.

❑ **Asking questions during the session:** A portion of the session will allow for open interchange with the speaker and questions from the audience. The questions will be moderated by the operator and the session moderator. To submit a question in the webinar platform submit it via the Chat area. Your

**The ADA Audio Conference Series is Coordinated by the
Great Lakes ADA Center**

message will not be viewable by others but the presenters will be able to see it. The questions will be repeated by the moderator for the presenters. Every attempt will be made to address all of the questions but this can not be guarenteed.

❑ We ask that you follow the following protocol for asking questions:

1) In order to best utilize the question and answer period during the session, site coordinators should collect the questions at the site and prioritize them in order of relevance to the topic.
2) One question will be addressed at a time from each site. If there is additional time, sites will be given the opportunity to ask another question.
3) One person should be designated to ask the question from the site.
4) If you are using a speaker phone, please either speak into the handset or as close to the microphone as possible. In the event the call has excessive background noise or is inaudible, the line may be dropped.

❑ **Evaluations:** Individuals and site coordinators are requested to gauge participant satisfaction with the distance learning program by completing an evaluation for the site. This provides us with invaluable information and feedback that is utilized to improve the session and provide the speakers with feedback. An on-line evaluation is utlized for this purpose. Individuals registered for the session will receive an email at the conclusion of the session which will contain a "Link" to the on-line evaluation. Please complete the evaluation in a timely manner.

❑ **Transcripts:** Remind participants that a transcript of the session will be available on the ADA Audio Conference Web site (www.ada-audio.org) within ten business days following the session.

❑ **Audio Recording:** A digital recording of the session will be posted to the ADA Audio Conference Web site within ten business days following each session. Previous sessions are archived on our web site (www.ada-audio.org).

❑ For questions, call Claudia Diaz at the Great Lakes ADA Center (ADA Audio Conference Series Host) at 877-232-1990 or send e-mail to webinars@ada-audio.org

**The ADA Audio Conference Series is Coordinated by the
Great Lakes ADA Center**

1640 West Roosevelt Road, Rm. 405, Chicago, IL 60608   (877) 232-1990 (Voice/TTY)